



Kilometers For Kids (K4K) – Event Registration Guide

The following documentation is meant to assist the participants and pledgers get the most out of our event. If however you are still unsure or perhaps you need more information please don't hesitate to reach out via our Contact Us page on our website.

There are three types of Participants (please insure you note this on any of your forms):

- Individuals
- Companies - Individuals participating on behalf of a company.
- High School Students - Students that are looking to accumulate some "Community Involvement" hours. Participation is what gets you, the hours!

Registering to participate in our event:

Individuals & Companies:

- Registration can be done online or at the event. It's recommended that it be done online as this will allow for online pledging and tracking. We are also challenging you to our referral program. We hope that you refer as many people as you can to this fun run! This will also save you a lot of time at the event. Registration for this event is \$10. Registration Fees at the event goes up to \$20.00
 - **Online:** Online registration consists of visiting our website and our K4K event page. You will see a section labeled "Register Online Today". Click on "Pay Now" and this will take you to PayPal to accept your \$10 registration fee. Once complete you will be returned to an "Event Registration" form. Please complete the form, enter the security code at the bottom and click submit. You should receive an autoreply message shortly. Within a 24 hour period you will receive another email indicating you have been added to the "Pledge Zone" so that you may now receive pledges online. This email will also contain a link directly to the pledge page, which you can circulate via email to friends and family to get more pledges. Also track your pledge progress online via our pledge tracker! This completes your registration. You are only added to the referral zone if you have referred a minimum of 5 people.
 - **At the event:** All the necessary forms will be at the event to sign you up and if you wish there is an online form that can be downloaded and filled out prior to the event. This form also contains a Pledge section to assist you in tracking your pledges.

High School Students:

- Registration can be done online, through your school or at the event. It's recommended that it be done online as this will allow for online pledging, and referring. This will also save you a lot of time at the event. Advance registration for event is \$10. Day of registration is \$20.00
 - **Online:** Online registration consists of visiting our website and our K4K event page. You will see a section labeled "Register Online Today". Click on "Pay Now" and this will take you to PayPal to accept your \$10 registration fee. Once complete you will be returned to an "Event Registration" form. Please complete the form, enter the security code at the bottom and click submit. You should receive an autoreply message shortly. Within a 24 hour time period you will receive another email indicating you have been added to the "Pledge Zone" so that you may now receive pledges online. This email will also contain a link directly to the pledge page and referral page which you can circulate via email to friends and family to get more pledges and refer other people to partake. Track your pledges and referral progress online via our pledge/referral tracker! This completes your registration. The Referral zone is only added once you have referred a minimum of 5 participants.
 - **Through Your School:** Registration / Pledge forms for the event will be available in the guidance office for you to pick up. Crafting For a Cure will be in your school a minimum of one time before the event to add you. Please check out our Facebook to know what schools we will be attending to allow for advance registration in person.
 - **At the event:** All the necessary forms will be at the event to sign you up and if you wish there is an online form that can be downloaded and filled out prior to the event. This form also contains a Pledge section to assist you in tracking your pledges.
 - **At the very end of the event we will distribute a letter that you can use for your community service hours.** If your school doesn't accept letters someone will be available at the end of the event to sign your form.